



Khulna University
Khulna
Office of the Registrar
(Establishment-3)

Record Number: 37.01.4701.000.108.08.0004.23.116

Date: 14/07/2026

Office Order

In exercise of power entrusted by the concerned office order (Memo No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 A.D. and 05-03-1418 B.E.) issued from the Secretariat of the Honourable Prime Minister of the People's Republic of Bangladesh, Mrs. Sahara Banu (Passport Number: A00958388), Assistant Director, Physical Education Department in Khulna University, Khulna, Bangladesh has been permitted 15 (fifteen) days 9th Recreation leave from 26 July to 09 August 2026 and granted earned leave for 04 (four) days from 10 to 13 August, 2026 for a total period of 19 (Nineteen) days from 26 July to 13 August, 2026 to perform Umrah Hajj in Saudi Arabia. The Government of Bangladesh or the authority of Khulna University will have no financial involvement/contribution in this issue. She will be temporarily released from her duties at the University from the afternoon of 25 July, 2026.

This Office Order has been issued with the approval of the authority

14-07-2026

Professor Dr. S M Mahbubur Rahman
Registrar (In-Charge)

Record Number: 37.01.4701.000.108.08.0004.23.116/1 (14)

Date: 14/07/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
4. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka.
5. General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka.
6. Director, Finance and Accounts Division, Khulna University, Khulna.
7. Director, ICT Cell, Khulna University, Khulna.
8. Director, Physical Education Department, Khulna University, Khulna.

9. Secretary to the Vice-Chancellor, Khulna University, khulna (requested to inform to the Hon'ble Vice-Chancellor).
10. Secretary to the Pro-Vice Chancellor, Khulna University, khulna (requested to inform to the Hon'ble Pro-Vice Chancellor).
11. Mrs. Sahara Banu, Assistant Director, Physical Education Department, Khulna University, Khulna.
12. Officer (In-charge), Passport and Immigration Office, all port of Bangladesh.
13. Concerned, file.
14. Guard, File.



A handwritten signature in dark ink, appearing to read 'Amn'.

15-07-2026

Reshma Aktar

Deputy Registrar and Head of the
Section, (Establishment-3)